

Guideline for 'Research Activities for Student' in UGSAS Annual Report

- Be sure to use the Annual Report Entry Form EXCEL file. Please fill out the "Student (Entry Form)" sheet.
 - The "Example" sheet is an example.
 - The "Data Extraction" sheet is for editing the annual report and should not be altered.
- Please enter your research activities for the fiscal year 2021 (April 1, 2021 - March 31, 2022).
- For students who completed their studies in March 2022 and were scheduled to publish academic papers in academic journals, etc. that will form the basis of their dissertation at the time of completion, please enter the latest record (doi, etc.) for papers published after April 2022 (we will check during the editing process to ensure that this information is clearly stated when the annual report is published).
- The completed EXCEL file should be submitted to the RENDAI General Affairs Section via your primary supervisor by Friday, July 29, 2022.
(ag-rensou@ml.adm.tottori-u.ac.jp) as an email attachment.

1. Published Papers

- (1) Please enter the following categories: books, articles (limited to journals with a referee system), and others (academic reports from universities, national and public research institutes, etc.).
- (2) In the case of co-authored papers, please provide the names of all authors. In particular, please note the format of the names in English.
(e.g., Kodama, M., Philip, B.N., Yi, S.X. and Harvey, W.R. See example for details).
- (3) Do not omit the name of the journal. Also, please indicate the month of publication if possible.
- (4) For papers co-authored by more than one joint university student, each student should fill in the form as one paper.

2. Presentations at Academic Conference (general lecture)

- (1) Please enter separately for domestic and international conferences.
- (2) For jointly named presenters, please enter the names of all presenters.
(Place an asterisk [*] after the name of the presenter.)
- (3) If multiple joint presentations are made by two or more consecutive university students, each student should enter the name of one presentation.

3. Invited Lectures

- (1) Please enter separately for domestic academic societies, etc. and international academic societies.
- (2) For jointly named speakers, please enter the names of all the presenters.
(Place an asterisk [*] after the presenter's name.)
- (3) If the lecture is given under the joint names of several joint university students, each student should fill in the form as one.

4. Other (special mention "academic awards")

If you have received awards for papers or conference presentations, please indicate the name of the award and the date of the award.